



Government of India  
Ministry of Agriculture & Farmers Welfare  
Department of Animal Husbandry, Dairying & Fisheries  
C.C.S. National Institute of Animal Health  
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F.No:1/13/2016-17/CCS NIAH

Dated: 20.07.2017

### **e-Tender Call Notice**

e-Tender in **Two Bid System** are hereby invited from reputed agencies for **Hiring of Security Services** on contract basis at CCS National Institute of Animal Health, Baghpat (U.P). meeting the pre-qualifying criteria for the work mentioned below through online bidding on the website <https://eprocure.gov.in/eprocure/app> having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India and which can be traced up to the chain of trust to the Root Certificate of CCA.

The tenderer should fulfill the following eligibility conditions:-

- i. Registration Certificate of the firm with the appropriate State/local Government.
- ii. Minimum turnover of the firm not less than Rs. 10 lakhs during the last two financial years in book of account for such work/services. Certified copies of the balance sheet for last two years financial year from registered chartered accountant. In case of newly registered firms, financial standing of minimum Rs. 15 Lakhs may be exhibited.
- iii. Proof of similar experience in at least three central /state govt./ PSU/private organization in prescribed tabular form, along with documentary proof as attachment.
- iv. Copy of EPF registration certificate.
- v. Copy of ESI registration certificate.
- vi. Copy of PAN/TAN No.
- vii. Copy of GST Registration Certificate.
- viii. The contractor/agency must have a registration with the Contract Labour (Regulation and Abolition) Act, 1970. In case it is not available, the contractor shall obtain the labour license under this Act, within one month.
- ix. Tender Acceptance Letter.
- x. Must have, at least 15 manpower on roll. Proof in form of ECR copy or other relevant document

However, CCSNIAH reserves the rights to seek any document in original in respect of License / I.T. Return / PF / ESI / Experience etc. for verification at any stage of Tender process.

TIME SCHEDULE OF TENDER:

S/No.	Particulars	Date
1.	Tender e-Publication date	20.07.2017
2.	Document download start date	20.07.2017
3.	Document download end date	09.08.2017
4.	Date of Pre Bid Meeting and Site visit	24.07.2017
5.	Bid Submission start date	27.07.2017
6.	Bid Submission end date	09.08.2017
7.	Tender Opening Date	11.08.2017

1. CONTRACT DATA

(A) GENERAL INFORMATION:

S/No.	Item	Details
1.	Name of the work	<b>Hiring of Security Services at CCSNIAH Baghat</b>
2.	Employer	CCS National Institute of Animal Health
3.	Employer's Representative	Head of Office
4.	Accepting Authority	Director, CCS National Institute of Animal Health
5.	Executing Authority	Head of Office
6.	Estimated Cost	₹ 28,00,000/annum

(B) BID INFORMATIONS:

S/No.	Item	Details
1.	Intended completion period/ Time period assigned for completion	01 (One) Year from the date of Commencement of the work
2.	Earnest Money Deposit	₹56,000/-
3.	Bid validity period	90 days from opening of Tender
4.	Currency of Contract	Indian Rupee
5.	Language of Contract	English

1. Bid documents consisting of e-Tender Notice, Instruction to Tenderers for online bid submission, General Conditions of Contract (GCC), Terms and Conditions of Contract and Tender Schedule, Scope of Work, Bill of Quantity (BOQ) in prescribed .xls format and Submission of Offer and the set of terms and conditions of contract and tender details can be seen on the website: <https://eprocure.gov.in/eprocure/app>.
2. Online Bids must be accompanied by Scanned copy (PDF Format) of Tender Fee, Earnest Money Deposit (EMD).
3. For effecting the Bid, the Tenderer will deposit the EMD of Rs.56,000/- in the form of Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the Commercial Banks located in the country and payable to "Pay & Accounts Officer

(Extension), Department of Agriculture Cooperation, New Delhi”. Any tender not accompanied with Earnest Money will be rejected. The hard copy of the original instrument in respect of earnest money must be delivered to the Director, CCS National Institute of Animal Health, Baghpat-250609, UP on or before bid opening date/time as mentioned in the critical date sheet.

4. The Bid documents will be available on the website: ‘<https://eprocure.gov.in/eprocure/app>. for online bidding.
5. The bidder must possess compatible Digital Signature Certificate (DSC) of Class-II or Class-III.
6. All Bids are to be submitted online on the website <https://eprocure.gov.in/eprocure/app>. No Bid shall be accepted off-line. The Bids shall be received only “online” as per Time Schedule of Tender at Sl. No. 4.
7. After opening of Technical Bid, the original documents as per requirement of the e- Tender Document will be verified by CCSNIAH.
8. After evaluation of bid, all the bidders will get the information regarding their eligibility / pre-qualification on website. Thereafter, a system generated e-mail confirmation will be sent to all successful bidders. The bidders can check the same from the portal.
9. The Price-bid of the successful bidders (qualified in Technical-bid) will be decrypted and opened on-line, on the scheduled date and after the pre-scheduled time by Bid Openers with their Digital Signature Certificate (DSC). The bidders will get the information regarding the status of their financial bid and ranking of bidders on website.
10. Other details can be seen in the bidding documents.
11. The authority will not be held responsible for any technical snag or network failure during on-line bidding. It is the bidder’s responsibility to comply with the system requirement, i.e. hardware, software and internet connectivity at bidder’s premises to access the e-Tender website. Under any circumstances, CCSNIAH shall not be liable to the tenderer for any direct / indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.
12. The authority reserves the right to reject any or all tenders without assigning any reasons thereof and shall also not be bound to accept the lowest tender.
13. If the documents as per Notice Inviting Tender (NIT) are not submitted along with the bid or shortfalls are noticed, then the offer will be summarily rejected and no correspondence in this regard is to be entertained from any Bidder.
14. For any clarifications, if required, please contact to Head of Office, CCSNIAH, Baghpat (email: [ccs.niah@gov.in](mailto:ccs.niah@gov.in)).

Sd  
/- Head of Office  
CCSNIAH, Baghpat