

CHAPTER 7

A statement of the categories of documents that are held by the Department or are under its control.

[In pursuance of section 4(1)(b)(vi) of The Right to Information Act, 2005]

The documents that are held by CCS National Institute of Animal Health are under its control can be broadly divided into following categories:

1. The documents relating to policies, programmes and schemes implemented or proposed to be implemented by this institute under the guidance of the department.
2. The documents relating to administration, establishment and personnel matters in so far as this institute is concerned, within DFPR. Service related issues except Group 'A' officers (which are dealt with by the department).
3. The documents relating to financial & budgetary aspects of this institute, in coordination with PAO.
4. The documents relating to Acts, Rules, Regulations, Guidelines etc. connected with the matters handled in this institute;
5. The documents which are informative in character and help formulation of policy and programmes. These include evaluation reports, research papers, etc. Relating to CCS National Institute of Animal Health.
6. The documents which are required to be placed before the Department of Animal Husbandry Dairying & Fisheries as mandated under the relevant statutes/instructions falling within the purview of this institute.
