

F.No. G-17012/1/2022-DADF-Dept (E-21889)

भारत सरकार / Government of India

मत्स्य पालन, पशुपालन एवं डेयरी मंत्रालय / Ministry of Fisheries, Animal Husbandry and Dairying

पशुपालन एवं डेयरी विभाग / Department of Animal Husbandry and Dairying

एकीकृत वित्त प्रभाग / Integrated Finance Division

Krishi Bhawan, New Delhi

Dated: 08th September, 2025

ORDER

Subject: - Revised delegation of financial powers of Department of Animal Husbandry and Dairying and its Attached / Sub-ordinate offices – Regarding

In supersession of all previous orders except orders dated 31.01.2025 and 11.07.2025 and in exercise of powers conferred in Delegation of Financial Powers Rules (DFPRs), 2024, the financial powers delegated in respect of Head of Department (HoD) / Head of Office (HoO) are hereby revised in respect of this department and its Attached / Sub-ordinate offices as stated in **Annexure - I, II and III**.

2. The aforesaid delegation of financial powers in respect of item of expenditures under the Object Heads specified in DFPRs 2024, is subject to the following conditions:-

- (i) All cases beyond powers shown in the **Annexure - II & III** shall be sent to IFD and then for the approval of Competent Authority as per DFPRs, 2024.
- (ii) The above delegated powers shall not be further delegated to any other subordinate authority.
- (iii) In terms of Rule 12 (2) of DFPRs 2024, there shall be no re-delegation of powers by the Department in respect of (a) Rule 10-Re-appropriation of funds except NER as indicated in para 1 above; (b) Rule 15-Waiver of recovery of over payment made to Government servants; and (c) Rule 16-Appraisal and approval of Schemes or projects.
- (iv) The general conditions, rules, orders and especially the restrictions given in the DFPRs and the provisions of General Financial Rules, 2017 shall apply in the exercise of powers by the concerned officers. In other words, this order only lays down the upper ceiling limits in respect of financial powers on different subjects / items.
- (v) The powers are subject to economy instructions issued by the Ministry of Finance from time to time, Fiscal Codes and procedures and the limit being within the budgetary allocation for the year.

(vi) The delegations are subject to availability of funds and budgetary limits and adherence of QEP/MEP limits of the Department.

(vii) All procurements shall be made through GeM / Central Public Procurement Portal by following the provisions of GFRs, DFPRs and other relevant instructions / guidelines issued by GOI from time to time. Any procurement through tender should be on recommendation of a standing tender committee constituted in such a manner that none of the members are subordinate to each other and the recommendations shall be put up to the Competent Authority also called the Accepting Authority.

(viii) Orders for Delegation of Power in respect of Committee for Control and Supervision of Experiments on Animal (CCSEA) will be issued separately.

(ix) Orders for delegation of financial powers dated 31.01.2025 and dated 11.07.2025 issued with the approval of Competent Authority are attached as **Annexure-IV and V**.

3. The Delegation of Financial Powers may be exercised by Heads of Department (not below rank of Deputy Secretary of the Govt and equivalent) and Heads of Office(s) (Gazetted officer designated as such, subordinate to Head of Department) subject to the financial ceiling indicated in **Annexure-II & III**.

4. This issues with the approval of Secretary (AHD) in consultation with AS&FA, D/o AHD vide Note # 69 dated 05.09.2025.



(C.L. Gautam)

Under Secretary to the Government of India
Phone no. 011-23389419

To

1. All Additional Secretaries / All Joint Secretaries - with a request to circulate the order amongst attached / subordinate offices.
2. Chief Controller of Accounts, D/o AHD

Copy to:

1. Sr. PPS to Secretary (AHD)
2. PPS to AS&FA

LIST OF HEADS OF DEPARTMENT(HoD) / HEAD OF OFFICE(HoO) IN THE DEPARTMENT OF ANIMAL HUSBANDRY AND DAIRYING

DAHD (HQ)

S.No.	Designation	Name of the Office
1	DS/Director (in charge of Administration)	Department of Animal Husbandry and Dairying, Main Secretariat.
2	Chief Controller/ Controller of Accounts	Principal Accounts Office and Pay & Accounts offices of DAHD

SUBORDINATE / ATTACHED OFFICES OF DAHD

S. No.	Designation	Name of the Office
1	Director/DS/DC/JD level officer to be designated by concerned Program Division as HoD with administrative approval of Secretary	CPDOs – Central Poultry Development Organisations RFSS – Regional Fodder Stations CPPTC – Central Poultry Performance Testing Centre CSBF – Central Sheep Breeding Farm CCBFs – Central Cattle Breeding Farms CHRS – Central Herd Registration Scheme AQCS – Animal Quarantine and Certification Services
2	Under Secretary/ AC/ DD level officer to be designated by concerned Program Division as HoO with administrative approval of Secretary	CCSNIAH – Chaudhary Charan Singh National Institute of Animal Health DMS – Delhi Milk Scheme CEAH – Centre of Excellence for Animal Husbandry



ANNEXURE-II to F.No. G-17012/1/2022-DADF-Dept (E-21889) dated 8th September, 2025

Delegation of financial powers to Head of Departments (HODs) and Head of Offices (HOOs) of Department of Animal Husbandry and Dairying and it's Attached / Sub-ordinate offices in respect of item of expenditures under the following Object Heads specified in DFPRs 2024:

S.No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
(i)	(ii)	(iii)	(iv)	(v)	(vi)
1.	Wages (Code 02)	Wages of labourers and staff at present paid out of contingencies.	Upto Rs.2.00 lakh per annum	Upto Rs.24,000/-per annum	Subject to orders/guidelines issued by Gol from time to time
2.	Rewards (Code 05)	Rewards under a scheme given to the Government employees in addition to their pay and allowances. It will also include payment of bonus and cash awards for Hindi Pratiyogita, etc.	Full powers	Nil	Subject to orders/guidelines issued by Gol from time to time
3.	Medical treatment (Code 06)	It will include amount paid towards <u>medical reimbursement / treatment of Government Employees.</u>	Upto Rs.5.00 lakh per case	<u>Upto Rs.3.00 lakh per case</u>	Subject to orders/guidelines issued by MoH&FW/Gol from time to time
4.	Training Expenses (Code 09)	Expenditure on cost of Mandatory Trainings conducted by ISTM / NSSTA / LBSNAA such as fees paid,	Full Powers	<u>NIL</u>	Subject to orders/guidelines issued by Gol from time to time

S.No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
		contingencies, materials, etc., for participating in the training, workshop but exclude expenditure on domestic or foreign travel expenses.			
5.	Domestic Travel Expenses (Code 11)	Travel expenses on official tours and transfers of the Government employees within India as per instructions of DoE. This will also include expenditure on TA / DA as per instructions of DoE to non-official members on account of travel in India. It will also include transfer TA payable to pensioners at the time of retirement.	Full powers	NIL	Subject to approval of tour programme by the competent authority as per their entitlement and other orders/guidelines issued by Gol from time to time.
6.	Office Expenses (Code 13)	(i) It will include expenditure on all recurring and non-recurring contingent expenditure incurred for the maintenance and upkeep of office establishment such as:, hot and cold weather charges, pest control, Stationery, books and periodicals, Postage charges and courier charges, supply of uniforms / liveries, , Cable Connection Charges etc.	Full powers	<u>Rs.2.00 lakh per annum</u>	Subject to orders/guidelines issued by Gol from time to time. Splitting of requirement is not allowed



S.No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
		(ii) <u>Electricity charges, water charges, Telephone Charges and Internet Charges Office Establishment</u>	<u>Full Powers</u>	<u>Full Powers</u>	Subject to orders/guidelines issued by Gol from time to time
		(iii) Serving of refreshments / working lunch / dinner during official meeting taken by the Officers of level of JS and above.	Full Powers	Nil	Subject to orders/guidelines issued by Gol from time to time
		(iv) Expenses on entertainment of foreign delegates, gifts and souvenirs.	Upto Rs.1.00 lakh per annum	Upto Rs.10,000 per annum	Subject to orders/guidelines issued by Gol from time to time
		(v) Expenses on Organizing conferences / seminars / training / workshops / meetings, etc.	<u>Upto Rs.15.00 lakh each event subject to maximum of Upto Rs.50.00 lakh per annum</u>	Nil	Subject to following of GFR and orders/guidelines issued by MoF/MEA/Gol from time to time
		(vi) Purchase of office equipment	Full Powers	Upto Rs.10 lakh per annum	Subject to following GFR / GeM guidelines and orders / guidelines issued by Gol from time to time
7.	Rent, Rates and Taxes for Land and Buildings (Code 14)	i) Rent for buildings for Office accommodation (Where accommodation is entirely used as Office)	Upto Rs.60,000 per month for all cities	Nil	Subject to compliance of MoHUA / MoF Guidelines. (i) Delegation is for the purpose of fixation of rent and execution of lease deed.



S.No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
					(ii) Concurrence of IFD shall be obtained in case of any agreement, which involved upward revision of lease/rates going beyond Rs.60,000 per month.
		(ii) Payment of Municipal rates and taxes.	Full power as per the rate of Government.	Full power as per the rate of Government	Subject to orders/guidelines issued by Gol from time to time
		(iii) License fee for any Government office situated in a government building.	Full powers as per demand raised by concerned authority	Full Powers as per demand raised by concerned government authority	
8.	Printing and Publication (Code 16)	Printing of valuables, printing of audit and accounts reports, forms, stationery, office codes, manuals and other documents, newspaper and magazines including e-books, e-magazines, digital printing, pen drive, CD, etc., but exclude expenses on printing of publicity material which shall be classified under Advertising and Publicity.	<p>For Publication</p> <p>(i) Full powers in case of GOI Press / Directorate of Printing subject to compliance of Gol orders.</p> <p>(ii) Full power for printing of routine official publications executed through private press from GeM following GFR/GeM guidelines, after obtaining NOC from Gol press/Dte of</p>	<p>For Publication</p> <p>Full powers in case of GOI Press / Directorate of Printing subject to compliance of Gol orders.</p> <p>For Printing & Binding</p> <p>(i) Full powers in case of GOI Press / Directorate of</p>	<p>All codal formalities stipulated in GFR, MoF manual and guidelines issued from CVC would be followed while awarding the work to private printer / publisher through competitive bidding procedure.</p> <p>All Gol's guidelines of printing / publication to be followed.</p>

S.No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
			<p>printing subject to the following conditions:</p> <p>(a) Digital e-publication to be preferred over physical printing and physical printing be resorted to bare minimum and on need basis and to be decided with the approval of competent authority.</p> <p>(b) The expenditure on printing shall not exceed by more than 20% of last year's expenditure or Rs.5.00 lakh per annum whichever is lower; and</p> <p>(c) The printing work shall resorted to Annual/regular publications only.</p>	<p>Printing subject to compliance of Gol orders</p> <p>(ii) Upto Rs.20,000/- on each occasion and maximum of Upto Rs.1.00 lakh per annum in case of private agency / press.</p>	



S.No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
			For Printing & Binding (i) Full powers in case of GOI Press / Directorate of Printing subject to compliance of Gol orders (ii) Upto Rs.50,000/- on each occasion and maximum of Upto Rs.2.00 lakh per annum in case of private agency / press.		
9	Rent for others (Code 18)	It will include expenses on rent for equipment and other various items like Office equipment, transport, computer and ancillary equipment, communication equipment, air-conditioning, heating and refrigerating equipment, security equipment, broadcasting and recording equipment, construction equipment, agricultural equipment, horticultural equipment, medical	1. Up to Rs. 20 lakh per annum 2. Full powers for Hiring of Taxis	Nil	Subject to following GFR and orders/guidelines issued by Gol from time to time. Subject to the condition that if hired as per notified fleet strength approved in consultation with IFD and after following the GFR, 2017.



S.No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
		<p>equipment, furniture and fixtures, lease charges for equipment and other items, the ownership of which is not transferable to Government. However, lease charges for equipment and other items, the ownership of which is transferable to Government will be classified as 'capital' expenditure under the relevant Object Heads.</p> <p>Remark: -It includes expenses on rent for tractor, trailers, harvester, earthmovers.</p>			
10.	Digital Equipment (Code 19)	It will include expenses to be classified as revenue expenditure on procurement or development of hardware and software where the cost of individual item does not exceed the threshold limit of one lakh rupees or three years of useful life, either of the two as decided by the Government from time to time. The threshold limit will, however,	Up to Rs.15.00 lakh per annum	Up to Rs. 3.00 lakh per annum	Subject to following GFR and orders/guidelines issued by Gol from time to time



S.No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
		not apply to the consumables like toner and cartridge for printer shall be classified under revenue expenditure.			
11.	Material and Supplies (Code 21)	Expenses on various kinds of supplies, materials and stores etc., such as., medical supplies, educational supplies, cleaning materials, hospital drugs and medicines, veterinary drugs, chemicals and fertilizers, lab supplies, spare parts, clothing and tentage.	<u>Full Powers</u>	Up to Rs.5.00 lakh Per annum	Subject to following GFR and orders/guidelines issued by Gol from time to time
12.	Fuels and Lubricants (Code 24)	Expenditure on petrol, oil, lubricants and other fuels like CNG, diesel, etc.	Full Powers	<u>Up to Rs.3.00 lakh Per annum</u>	Subject to orders/guidelines issued by Gol from time to time
13.	Advertising and Publicity (Code 26)	It will include expenses including commission to agents for sale and printing of publicity material on advertising and publicity through various media such as print media, TV media or outdoor media or Internet or mobile network or other audio-visual publicity or fairs and exhibition.	<u>Up to Rs. 20.00 lakh per annum</u>	<u>Up to Rs. 5.00 lakh per annum</u>	Subject to approval of Competent Authority and Execution through BOC as per extant guidelines / rates of BOC, Ministry of Information & Broadcasting / Ministry of Finance in this regard.



S.No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
14	Minor civil and electric works (Code 27)	(i) Expenditure on repairs and maintenance of minor civil and electrical works of office buildings, residential buildings, other buildings and, Expenditure on running operation and maintenance (ROM) of diesel genset, etc., maintained by the CPWD.	1. Full powers subject to execution through CPWD/PWD and 2. Rs.1 Lakh on each occasion restricted to Rs. 5 lakh per annum – In case the work is to be carried out by the agencies other than CPWD / PWD subject to compliance of provision contained in Rule 139 and Rule 149 of GFR-2017 as amended from time to time. Beyond these delegated financial powers, concurrence of IFD will be required.	Rs.5 lakh on each occasion restricted to Rs.25 lakhs per annum subject to execution through CPWD / PWD.	Subject to approval of annual civil works plan by Ministry/Department. <u>Splitting of requirement should not be resorted to.</u>
15.	Professional Services (Code 28)	Expenses on legal services, audit fees, teaching and training fees, payment of artists and other fees, remuneration to question setters or invigilators or guest speakers, payments to other Departments for services rendered, payment or expenses to	Full Power	Nil	Subject to orders/guidelines issued by Ministry of Law / Ministry of Finance or any other concerned Ministry/Department of Gol from time to time



S.No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
		for conducting agencies Departmental examination, Grant of Honorarium to guest lecturer, hiring of Interpreter.			
16.	Repair and Maintenance (Code 29)	(i) Repair and Annual maintenance (including all maintenance contract) of all equipment such as machinery and equipment, office equipment, equipment for other functional use, digital equipment for office use, digital equipment for functional use, furniture and fixtures for office, furniture and fixture for other functional use, tools and plants etc., but excludes expenditure on upgradation, midlife rehabilitation, retrofitting and or reconditioning.	Up to Rs.8.00 lakh on each occasion restricted to Rs.30.00 lakhs per annum	Up to Rs.1.00 lakh on each occasion restricted to Rs.5.00 lakhs per annum	Subject to following guidelines of GFR and orders/guidelines issued by Gol from time to time <u>Splitting should not be resorted to.</u>
		(ii) Repair & maintenance of vehicles (including motor vehicles and non-motor vehicles like bicycle, rickshaw, carts, trolleys and boat, etc., for office or functional use)	Full Powers	Up to Rs.50,000 per annum	Subject to following guidelines of GFR and orders/guidelines issued by Gol from time to time
17.	Information, Computer, Telecommuni	Procurement of information, computer, telecommunications (ICT) equipment such as Computer Hardware and	<u>Up to Rs.30.00 lakh per annum</u>	<u>Up to Rs.5.00 lakh per annum</u>	Subject to following GFR and orders/guidelines issued by Gol from time to time.



S.No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
	communications (ICT) equipment (Code 71)	telecommunications devices (Computer, projectors, etc.) and Computer software exceeding the threshold limit of one lakh rupees or three years of useful life, either of the two, electromagnetic spectrum which is used in the transmission of sound, data and television.			Delegated powers do not include procurement of Laptop, Notepad and similar devices which is guided by separate MoF orders.
18.	Furniture & Fixtures (Code 74)	Purchase of Furniture and Fixtures exceeding threshold limit of 1.00 lakh rupees or three years of useful life, either of the two, for office use and functional use.	<u>Up to Rs.30.00 lakh per annum</u>	Upto Rs.1.00 lakh on each occasion subject to maximum of Rs.5.00 lakh per annum	Subject to orders/guidelines issued by Gol from time to time
19.	Other Fixed Assets (Code 77)	Procurement of other fixed assets like library books and publications, trees, crops and plants, whose natural growth and regeneration is under the direct control/responsibility and management of institutional units, non-motor vehicles like bicycle, rickshaw, cart, trolleys, boat, etc.	<u>Up to Rs.5.00 lakh per annum</u>	Nil	Subject to orders/guidelines issued by Gol from time to time
20.	Machinery and Equipment (Code 52)	Procurement of machinery and equipment {other than motor vehicles and Information, Computer,	Up to Rs.3.00 lakh on each occasion restricted to Rs.20.00 lakh per annum.	Up to Rs.1.00 lakh per annum	Subject to orders/guidelines issued by Gol from time to time



S.No.	Object Heads & Codes [As per DFPRs 2024]	Item of expenditure	Powers Delegated to HoD	Powers Delegated to HoO	Rules, Orders & restrictions subject to which expenditure shall be incurred.
		Telecommunications (ICT equipment}, electrical and electronic equipment, medical appliances, precision and optical instruments, watches and clocks, musical instruments and sports goods etc., cost of which exceeds 1.00 lakh rupees or three years of useful life, either of the two.			

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ANNEXURE-III to F.No. G-17012/1/2022-DADF-Dept (E-21889) dated 8th September, 2025

Delegation of Power for Indents, contract and purchases as per Rule 11 (5) of DFPRs 2024						
S. No.	Item of expenditure [As per Rule 11 of DFPRs 2024]	Details of item of expenditure	Financial Limit	Level of members of Tender Evaluation Committee (TEC)	Level of Authority to accept the recommendations of TEC for award of contract (*)	Rules, Orders & restrictions subject to which expenditure shall be incurred.
(I)	Indents, contract and purchases	Open Tender / contracts	Up to Rs.10.00 Lakh	Under Secretary / Equivalent	Director/Deputy Secretary / Equivalent (dealing with the subject)	Subject to orders/ guidelines issued by GoI from time to time
			Above Rs.10.00 Lakh and up to Rs.10.00 Crore	Director / Deputy Secretary / Equivalent	Additional Secretary / Joint Secretary / Equivalent (dealing with the subject)	
			Above Rs. 10.00 Crore	Additional Secretary / Joint Secretary / Equivalent	As per provision given in Rule 11 of DFPR, 2024	

(*) In case the Tender Accepting Authority is not the competent authority to approve the expenditure as per Delegation of Financial Powers contained in Annexure-II, in-principle approval of the Competent Authority shall be obtained prior to initiating Tender Process.

Note:

- (i) All GFR provisions shall be followed including Rule 173(xxii) and guidelines of CVC.
- (ii) For Non-Consultancy Services, directions contained under para 9.17 as well as format given in Annexure 10 of the Manual for Procurement of Consultancy and Other Services shall be followed.
- (iii) For Consultancy Services, directions contained under para 5.1, 5.2 & 6.2 of the Manual for Procurement of Consultancy and Other Services shall be followed.

