



No A-1-4/2009-NIAH

Ministry of Agriculture & Farmers' Welfare
Department of Animal Husbandry, Dairying & Fisheries
C.C.S. National Institute of Animal Health
Baghpat, Uttar Pradesh-250609

Date- 18.08.2015

Filling up of the post of Junior Accounts Officer in the pay scale of Rs.9300-34800+Grade Pay Rs. 4200/- (Pre-revised Rs.5500-175-9000/-) in the C.C.S. National Institute of Animal Health, Baghpat (U.P.) under the Department of Animal Husbandry, Dairying & Fisheries, Ministry of Agriculture & Farmers' Welfare by deputation.

It is proposed to fill up one post of Junior Accounts Officer, General Central Service Group 'B' Non-Gazetted, Ministerial in pay scale of Rs.9300-34800+Grade Pay Rs. 4200/- in the C.C.S. National Institute of Animal Health, Baghpat (Uttar Pradesh) in the Ministry of Agriculture & Farmer's Welfare, Department of Animal Husbandry, Dairying & Fisheries by deputation. The field of selection and the educational qualification for the post are as under:

Eligibility for Deputation:

Officer under the Central Governments:-

- a)
- (i) Holding analogous post on regular basis in the parent cadre/Department; or
 - (ii) With six years service in the grade rendered after appointment thereto on a regular basis in PB-1 Rs.5200-20200 Grade Pay 2800/- or equivalent in the parent cadre/Department; or
 - (iii) With ten years regular service in the grade rendered after appointment thereto on a regular basis in PB-1 Rs. 5200-20200 Grade Pay Rs.2400 or equivalent in parent cadre/Department; and
- b) Successful completion of training in Cash and Accounts work conducted by Institute of Secretariat Training and Management or equivalent and possessing three years experience of cash, accounts and budget work.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization /Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of applications.)

Application in triplicate, in the enclosed proforma along with the complete up-to-date CR dossiers of officers who are willing to be considered and can be spared, in the event of their selection, may be sent in duly sealed envelope superscribed "**Application for the post of Junior Accounts Officer**" addressed to **The Director, CCS National Institute of Animal Health, Department of Animal Husbandry, Dairying & Fisheries, Ministry of Agriculture & Farmers' Welfare, Govt. of India, Baghpat-250 609, Uttar Pradesh**

. While forwarding applications, it may be verified and certified that particulars furnished by the candidates are correct and that no vigilance case is either pending or contemplated against them and their integrity is beyond doubt. Applications should reach this office **within 60 days** from the date of publication of advertisement in the Employment News/Rozgar Samachar. Applications received after the due date or found incomplete will not be considered.

Director

BIO-DATA PROFORMA

- 1. Name :
- 2. Date of Birth (in Christian era) :
- 3. Date of Retirement under Central :
- 4. Educational Qualifications required for the post :
are satisfied. If any qualification has been treated
as equivalent to the one prescribed in the rules,
state the authority for same.

5.

Qualifications required	Qualifications/experience possessed by the officer

6. Please state clearly whether in the light of the entries made by you above, you meet the requirement of the post : Yes/No

7. Present post held, date from which held, scale of pay and pay therein. :

8. Details of Employment, in chronological order:

Office/Instt./ Organization	Post Held	From	To	Scale of Pay and Basic pay	Whether temporary <i>Ad-hoc</i> or regular	Nature of duties

9. In case the present employment is held on Deputation/contract basis, please state :
(a) The date of initial appointment
(b) Period of appointment on deputation/contract
(c) Name of the parent office/organization

10. Whether belongs to SC/ST/OBC? :

11. Present postal address (with phone/mobile & e-mail ,if any) :

12. Remarks, if any :

DECLARATION

I do hereby declare that the particulars furnished by me above are correct to the best of my knowledge.

Date

Signatures of the candidate

Certificate to be furnished by the Employer/Head of the Office/forwarding Authority

Certified that the particulars furnished by Shri /Smt./Kum are correct and he/she possesses the required educational qualifications and experience mentioned in the vacancy circular.

Also certified that:

- (I) There is no vigilance case pending/contemplated against him/her.
- (II) His/her complete ACR dossier/ACRs for the last 5 years duly attested (on each page) by an officer of the rank of an Under Secretary to the Govt. of India are enclosed.
- (III) His/her integrity is beyond doubt.
- (IV) No major/minor penalties have been imposed on him/her during the last 10 years/list of major/minor penalties imposed on him/her during the 10 years is enclosed.

Date

Place

Signature

Name & Designation.....

With Seal.....